

Cleaning Checklist

Enjoy clean, enjoy your home again... You've earned it!

Customer Name: _____

Customer Inspection Completed: _____

Service Date/ Time: _____

Initial here if customer not home at time of completion: _____

NOTE

The **Regular Clean** items are included in all tiers: **Deep, Move In/Out Cleaning** and **Short-Term Rentals**

All Rooms

Regular Clean

- Entry door windows cleaned
- Light switches & door knobs (dusted)
- Tidy area, fold blankets, arrange pillows
- Upholstered furniture vacuumed
- Ceiling fans & light fixtures (dusted)
- Cobwebs removed (low & high)
- Blinds, window sills, & lock ledges (dusted)
- Moldings & woodwork (dusted)
- Baseboards (dusted)
- Lamps & lampshades (dusted)
- Pictures & knick-knacks (dusted & tidied)
- Furniture (dusted & polished)
- Countertops & backsplashes (washed)
- All sinks (scrubbed/disinfected)
- Mirrors (Windexed)
- Wastebaskets (emptied/washed/relined)
- Stairs (vacuumed, wood dusted)
- Floors (vacuumed &/or mopped)
- Cabinets spot-cleaned
- Dust & tidy knickknacks, personal items
- Shelves (dusted)

Deep Clean

- Ceiling fan blades within 2-step ladder reach (hand washed or wiped)
- Light fixtures within 2-step ladder reach (hand washed in place/not removed)
- Blinds & shutters (vacuumed, not washed)
- Moldings & woodwork, window sills, & lock ledges (hand washed or wiped)
- Baseboards (hand washed or wiped, reachable w/out moving furniture)
- Pictures & knick-knacks (hand wiped)
- Uncluttered shelves (hand wiped)
- Furniture (polished, fronts, sides, legs)
- Top of refrigerator (hand washed or wiped)
- Stovetop, grates or drip pans scrubbed
- All Cabinet fronts (hand washed or wiped)
- All Doors and door frames (hand washed or wiped)
- Light switch plates (hand washed)

Move Out

- Spot clean walls
- Baseboard detail cleaning (hand wiped)
- Clean inside all drawers (hand wiped)
- Clean inside all cabinets (hand wiped)

Bathrooms

Regular Clean

- General bathroom straightening
- Towels neatly hung & folded
- Clean inside & outside toilet; clean the base & the lid
- Tub/shower & tiles (scrubbed)
- Clean shower door, track & glass
- All bathroom counters & fixtures (sanitized)

Kitchen

Regular Clean

- Clean & polish hood vent
- Clean stove & hood
- Clean inside and outside of microwave
- Top of refrigerator (dusted)
- Dishes put in washer
- Outside of appliances cleaned

Move Out

- Inside fridge (hand wiped)
- Inside oven (hand wiped)
- Inside drawers & cabinets (hand wiped)

Bedrooms

Regular Clean

- Make beds
- 1 set of sheets changed per bed
- Pillows & cushions fluffed
- Dust furniture, lamps, lamp shades & hanging lights
- Dust & tidy knickknacks, personal items
- Tidy area, fold blankets, arrange pillows

SHORT-TERM RENTALS (ONLY)

- Empty / Clean Inside Fridge
- Laundry (sheets / towels included)
- Wash, Dry, Put Away Dishes
- Everything from Regular Clean

Available Extras

- Inside windows (glass included)
- Inside cabinets
- Inside fridge
- Inside oven
- Walls (spot clean)
- Load of laundry